



JEFFERSON COUNTY
FIRE PREVENTION AND BUILDING CODE OFFICE

175 ARSENAL STREET
WATERTOWN, NEW YORK 13601
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Telephone: (315) 785-5130

Fax: (315) 785-5131

December 27, 2024

Todd G. Atkinson
1841 E. Sandpoint Lane
Vero Beach, FL 32963

RE:
Carleton Island Rd 1, Town of Cape Vincent
Parcel No. 39.27-1-16

Dear Todd,

The Jefferson County Fire Prevention and Building Code Office (JCFP&BC) is investigating the complaint submitted September 13, 2024. The owner of the property has agreed to provide transportation to conduct a site inspection when conditions allow for it in the spring. Current correspondence with the property owner shows promise for voluntary compliance on addressing the condition of the Villa. His intentions are to restore the structure, he has engaged with engineering firms to provide repair procedures. Further, on December 6th the Town Board approved to sponsor a Restore NY Grant to aid in the stabilization of the Villa.

If it is determined during the site inspection that the current fencing is inadequate to restrict access to the structure actions will be taken by JCFP&BC to gain compliance. Environmental survey requirements will be addressed during the permitting process. Demolition or repair work will be required to comply with applicable Federal, State and Local Laws.

Please feel free to call to discuss further.

Sincerely,

Jason Crump
Director