June 20, 2024 Cape Vincent Town Board Meeting

Present: Supervisor Paul Aubertine, Councilman Dan Wiley, Councilman Alan Wood, Councilman Tim Maloney, Councilwoman Heather Miller, Keith Brass, Highway Superintendent Bill Pond and approximately 7 visitors.

Supervisor Aubertine opened the meeting at 6:30pm with the pledge of allegiance.
Privilege of the floor:
Michael Couglar – Mike told the board that he has heard scuttle butt that the State Parks won't take over Tibbetts Point unless they run the gift shop. He said that he feels the public needs to understand nothing is going to change when they take over.
Mike also told the board that he suggests putting topsoil down in an area where there is concrete poking up. He also told the Supervisor that he needs to mention them in any reports he gives regarding Tibbetts Point.

Councilman Wiley made a motion to accept the minutes from the May 16, 2024 meeting, seconded by Councilman Wood. All members voted AYE.

Councilman Maloney made the motion to accept the Supervisor's Financial report, seconded by Councilwoman Miller. All members voted AYE.

Reports
Highway – Bill Pond said that the County has helped them pave Dablon Point Road and part of the Bates Road. He said that they have finished the shoulders on Bates Road. Bill told the board that they have been working on County Rte. 4, and he has attended Highway School in Ithaca. He also reported that he has ordered the signs for French Festival and he is working on his 284 agreement. Bill said that a large tree fell across the fish ladder at Wilson's Bay and the fence needs to be replaced.

Recreation Park – Keith Brass reported that they have had the usual activities with a quilt and craft show added in. He said that they have replaced the stones along the building with river rock. Keith also said that there is an upcoming Blood Drive and the Primary Election scheduled in the building.
Water – Keith said that they have replaced curb stop rods. He said that Siewert is going to start on the pumps, and it will take a couple of weeks.

Supervisor's Report
Supervisor Aubertine said that the he will be closing next Friday on the BAN for Club Street. He told the board that he is gathering information for Municipal Solutions that they have requested regarding the Water District #7 project. He said that they have a tentative schedule of July 25 to open the bids, and a BAN closing scheduled for August 7. This will allow for the project to be fully funded, and they will be in position to start construction in September.
Supervisor Aubertine said that he is just waiting to hear about the easement process; he said he had hoped it would have been done by now.
Supervisor Aubertine said that he had met with the Figueroa's and he felt it was a good meeting and he is looking forward to meeting with them again.

Councilman's Reports
Councilman Wood said that he had attended the Planning and Zoning board meetings and he said both boards are busy.
Councilman Wood reported that he did not attend the Chamber of Commerce meeting, but he knew that Councilwoman Miller attended. He said that he understands they are still looking for to hire someone for office help.
Councilwoman Miller said that they have not found anyone yet.
Supervisor Aubertine asked if the Chamber has any plans to bring a couple members of the village and town boards in for the interviews as they have in the past, and Councilwoman Miller said that they were not going to do that.

Councilman Wiley said that Ron Clapp had taken him to Carleton Island for a tour of his project. He said it was very interesting and he is excited.
Councilman Wiley thanked Keith Brass and John Lawrence for the great shape the ball fields are in. He said it is a pleasure to play on the Cape Fields compared to some around.

Councilman Maloney said that he had asked Councilwoman Miller to attend the Village board meeting for him because he was out of town working. He said that he tried to attend an ambulance meeting but they had a hard time getting a quorum. He said that he understands that they did have a meeting later that night, but they did not let him know so he could attend.

Councilwoman Miller said that the Village is having troubles at East End Park with trucks unloading materials on to barges that are landing at the docks prohibiting other boats from launching. She said they will be getting signage and setting some ground rules for the issue.

Councilman Maloney made a motion to go into Executive Session at 6:50pm for personnel matter, seconded by Councilman Wood. All members voted AYE.
Councilman Wood made a motion to come out of Executive Session at 7:13pm and to resume the regular meeting, seconded by Councilman Maloney. All members voted AYE.

Town Clerk, Michelle Bouchard introduced Sarah Dayton who has expressed interest in serving as a board member on the Zoning Board of Appeals.
Supervisor Aubertine thanked her for her interest and asked her to attend the work session of the board on July 11.
Michelle also told the board that Shannon Featherly will replace Jennifer Baxter as her new Deputy Town Clerk. She will begin the position on June 24, 2024.

Resolutions:
Resolution #41
Resolution #41 was moved by Councilman Maloney, seconded by Councilman Wood. Resolution #41 is to authorize the Supervisor to transfer $22,000.00 from the General Fund to the Water District #7 capitol fund for budget amendment.
There was no discussion. All members voted AYE.
Resolution #42

Resolution #42 was moved by Councilman Wiley, seconded by Councilwoman Miller. Resolution #42 is to authorize the Supervisor to sign the Public Benefit Services agreement between the Town of Cape Vincent and the Cape Vincent Historical Museum.
There was no discussion. All member voted AYE.
Resolution #43
Resolution #43 was moved by Councilman Wood, seconded by Councilman Wiley. Resolution #43 is to approve that the town acquire a debit card for the General Fund checking account for authorized town purchases, AND IT IS FURTHER RESOLVED that the board agrees that Tina Maloney's name will appear on the debit card.
There was no discussion. All members voted AYE.
Resolution #44
Resolution #44 was moved by Councilman Wiley, seconded by Councilman Wood. Resolution #44 to appoint Tim White as the Clerk of the Works for Phase 1 of the Club Street project and it is further resolved that the board agrees to the salary amount of $1,000.00 per month and 2%of reimbursements deposited.
There was no discussion. All members voted AYE.
Resolution #45
Resolution #45 was moved by Councilman Wiley, seconded by Councilman Maloney. Resolution #45 is to adopt the revised final draft of the LWRP as prepared and presented by Environmental Design & Research (EDR).
There was no discussion. All members voted AYE.
Resolution #46
Resolution #46 was moved the Councilman Maloney, seconded by Councilman Wood. Resolution #46 is to retain the services of Kendall, Harrienger & Burrows to provide legal services.
There was no discussion. All members voted AYE.
Resolution #47
Resolution #47 is to authorize the Supervisor to sign Amendment No. 2 to the water Service Agreement to include water district #8, between the Development Authority of the North Country and the Town of Cape Vincent.
There was no discussion. All members voted AYE.

Bills: Highway, #101-119, $118,843.00; Water Dist. #7, #12, $21,986.00; WD #1, #69-86, $12,752.19; WD #3, #70-86, $409.88; WD #4, #70-86, $1,502.64; WD #5, #69-86, $1,100.85; WD #6, #74-86, $634.68; General Fund, #213-250, $ 103,091.09.
Councilman Wood made a motion to approve the payment of the vouchers, seconded by Councilman Maloney. All members voted AYE.

Supervisor Aubertine made a motion to adjourn at 7:20pm.

_____
Michelle Bouchard, RMC – Town Clerk